

匹茲堡中文學校

PCS Educational Foundation, Inc.



匹茲堡中文學校学籍管理制度

2024年1月修订

(1) 新生入学:

1. 凡第一年在我校注册, 进入中文学前四岁班 (K1), 五岁班 (K2) 和一年级的学生, 统称为“新生”。
2. 进入学前 K1 班的新生在入学当年的九月三十日必须年满四周岁; 进入学前 K2 班的新生在入学当年的九月三十日必须年满五周岁。
3. 进入中文一年级学习的新生在入学当年的九月三十日必须年满六周岁。
4. 在我校注册学习的新生需在学校指定的时间向学校出示学生的出生证明。
5. 所有新生必须根据以上相关规定, 经学校教务系统审核批准后进入指定的班级上课。
6. 如有学生申请入学, 但因特殊原因不能满足以上规定, 由董事会讨论决定。

(2) 插班生入学:

1. 凡第一年在我校注册, 进入中文二年级或以上各班的学生, 统称为“插班生”。
(注: 二年级插班生在入学当年的九月三十日必须年满七周岁, 其余年级依此类推。)
2. 插班生入学程序: 网上注册, 通过面试进行中文水平评估, 如需要, 外加相应级别插班入学考试。
3. 根据评估和考试结果, 经学校教务系统审核批准后进入指定的班级上课。
4. 曾在我校中文班就读, 因故辍学一学期或一学期以上, 重新申请在我校中文班入学的学生, 统称为“复读生”。复读生将按照插班生的入学规定申请入学, 原则上在辍学时的原年级继续学习。

(3) 中文学校开设下列课程:

中文班:

学前班 K1 (4 岁) 和 K2 (5 岁: 有说中文的家庭环境): 培养语感。

第 1 到第 6 年 (6 岁到 11 岁): 完成认字 1000-2000 水平, 达到初步自主阅读和写作。

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第 7 到第 9 年（12 岁到 14 岁）：在了解中国地理，文化和历史的过程中，学习和运用语言知识，提高写作水平，完成 HSK 四级或更高级别的考试。

第 10 到第 12 年（15 岁到 17 岁）：通过选择专题文化课或准备 AP 考试，全面提升听说读写的能力。

CSL 班：

第 1 到第 3 年（5 岁到 13 岁，无说中文的家庭环境）：从学说中国话开始，听得懂中国话，认识中国字，从而过渡到中文班或其他选择。

(4) 结业生要求：

1. 学生在自己就读的美国的学校是九年级或更高年级的学生；和
2. 在中文学校连续就读两年以上或累计就读四年以上（包括结业时的学年），并且出勤率在 75%以上。

(5) 毕业生要求：达到结业生的要求并且：

1. 通过了 HSK 四级考试；或
2. AP 中文考试成绩至少 5 分。

(6) 符合毕业生或结业生要求的中文班学生可以在秋季学期结束前提出申请，由学校毕业生审核委员会核实批准。毕业生需在春季学期独立完成毕业课题，具体程序参见《匹兹堡中文学校学籍管理制度附件》。毕业生将在毕业典礼上授予毕业证书，结业生将领到结业证书。

(7) 如有学生申请毕业或结业，但因特殊原因不能满足以上要求，由董事会讨论决定。

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Pittsburgh Chinese School Academic Requirements and Student Status Management Guidelines

Revised in January 2024

I. Entry of New Students:

1. A student who enrolls in preschool (K1), kindergarten (K2), or 1st grade in the student's first PCS year is considered as a "New Student".
2. Children must be four years old on or before September 30 to enter preschool (K1) and five years old to enter kindergarten (K2) in our school.
3. Children must be six years old on or before September 30 to enter 1st grade.
4. All new students are required to provide proof of age by the time designated by PCS.
5. All new students who meet the above requirements will be assigned to an appropriate class by our registrar.
6. In case a student applies for the enrollment but does not meet the above requirement due to a special reason, a final decision will be made by the school board.

II. Entry of Transferring Students:

1. A student is considered as a "Transferring Student" if he or she enrolls in 2nd grade or a higher grade in the student's first PCS year. (Note: A Transferring Student registered in 2nd grade must be at least seven years old on or before September 30 of the enrolled school year. Similar age increase requirements are applicable for higher grades.)
2. Enrollment for Transferring Students: register online, meet PCS academic committee members and, if necessary, attend an entry exam.
3. According to interview evaluation and exam results, a Transferring Student will be assigned to an appropriate class.
4. A "Returning Student" is a student who returns to the PCS after taking a break with one or more semesters. Returning Students will follow the same process as "Transferring Students." In general, he or she should be back to the grade when he or she takes the break.

III. Classes Offered by Pittsburgh Chinese School:

Chinese Class:

Preschool K1 (All of 4 years old) and **Kindergarten K2** (5 years old from Chinese speaking families): Cultivating feeling of Chinese language.

1-6 years (6-11 years old): know 1000-2000 characters, be able to complete independent reading and writing in preliminary level.

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7-9 years (12-14 years old): learn to apply Chinese language in the process of studying Chinese geography, culture, and history, improve critical reading and writing skill, and complete HSK 4 or higher level.

10-12 years (15-17 years old): have option to take various special topic of Chinese culture and AP Chinese class, enhance listening, speaking, reading, and writing level.

CSL Class:

1-3 years (5-13 years old, Non-Chinese speaking family): learn to speak and listen, recognize Chinese, and then transfer to regular Chinese or other options.

IV. Class Completion Requirements:

1. Being enrolled in grade 9 or higher in the student's U.S. school; and
2. Having studied at PCS for at least two consecutive years or for four years in total before the end of the final school year and reached 75% or more attendance rate.

V. Graduation Requirements: in addition to the class completion requirements,

1. Having passed the HSK level 4 test; or
2. Having obtained a score of at least 5 in an AP Chinese test.

VI. A student who has met relevant requirements may submit an application for a certificate of graduation or a certificate of class completion before the Fall semester of the final school year, subject to the approval of the PCS Graduation Review Committee. The student must complete a graduation project independently in the Spring semester. The PCS Academic Requirements and Student Status Management Guidelines (Appendix) includes the details of the review procedure. Certificates of graduation will be issued at a graduation ceremony. Certificates of class completion will be issued to students who have met the class completion requirements.

VII. In case a student plans to apply for a certificate of graduation or a certificate of class completion but does not meet the above requirements due to a special reason, a final decision will be made by the school board.